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LEARNING MODULE DESCRIPTION (SYLLABUS)

I. General information

1. Module title:
Financial Analysis
2. Module code
10-AF-w-a2-s, 10-AF-w-a2-n
3. Module type – compulsory or optional
Optional
4. Programme title
Administration
5. Cycle of studies (1st or 2nd cycle of studies or full master's programme)
2nd cycle
6. Year of studies (where relevant)
First
7. Terms in which taught (summer/winter term)
Summer term
8. Type of classes and the number of contact hours (e.g. lectures: 15 hours; practical classes: 30 hours)
Full-time studies – lecture: 30 hours
Extramural studies – lecture: 12 (+18) hours
9. Number of ECTS credits
3 ECTS
10. Name, surname, academic degree/title of the module lecturer/other teaching staff
Elżbieta Jantoń-Drozdowska, Prof. zw. dr hab.
11. Language of classes
polish

II. Detailed information

1. Module aim (aims)
Profound acquisition of knowledge in the field of financial analysis
2. Pre-requisites in terms of knowledge, skills and social competences (where relevant)
a) Basic knowledge in micro- and macroeconomics and mathematics
3. Module learning outcomes in terms of knowledge, skills and social competences and their reference to programme learning outcomes

Learning outcomes symbol*	Upon completion of the course, the student will:	Reference to programme learning outcomes [#]
AF_01	Explain the nature of an enterprise and its finance	K_ U01
AF_02	Explain the essence and main financial reports assessment methods	K_ U02
AF_03	Interpret main financial reports	K_ U03
AF_04	Practice financial analysis to assessment financial situation of an organization	K_ U04
AF_05	Analyze and assess an investment project	K_ U05
AF_06	Analyze the cost of capital and capital structure in the organization	K_ U06
AF_07	Construct a financial plan	K_ U07

* module code, e.g. KHT_01 (KHT – module code in USOS; stands for Polish “Kataliza Heterogeniczna” /Heterogeneous Catalysis/)

[#] programme learning outcomes (e.g. K_W01, K_U01, ...); first K stands for programme title symbol in Polish, W for “wiedza” (knowledge) in Polish, U – for “umiejętności” (skills) in Polish, K – for “kompetencje społeczne” (social competences) in Polish
01, 02... - learning outcome number

4. Learning content

Module title: Financial Analysis		
Learning content symbol*	Learning content description	Reference to module learning outcomes [#]
TK_01	An economic unit (organization) and its finance	AF_01
TK_02	The essence and main financial reports assessment methods	AF_02
TK_03	Financial reports and its interpretation	AF_03
TK_04	Financial analysis of an organization	AF_04
TK_05	Analysis and assessment of the investment project	AF_05
TK_06	Cost of capital and capital structure analysis	AF_06
TK_07	Financial planning	AF_07

* e.g. TK_01, TK_02, ... (TK stands for “treści kształcenia” /learning content/ in Polish)

[#] e.g. KHT_01 – module code as in Table in II.3

5. Reading list

1. L. Bednarski, Analiza finansowa przedsiębiorstwa, PWE, Warszawa 2007.
2. W. Gabrusewicz, Podstawy analizy finansowej, PWE, Warszawa 2005.
3. Analiza sprawozdawczości finansowej przedsiębiorstwa, Stowarzyszenie Księgowych w Polsce, Warszawa 2009.

6. Information on the use of blended-learning (if relevant)

7. Information on where to find course materials

Possible information concerning learning materials and their availability shall be presented at the beginning of the academic year by Professor

III. Additional information

1. Reference of learning outcomes and learning content to teaching and learning methods and assessment methods

Module title			
Symbol of module learning outcome*	Symbol of module learning content [#]	Methods of teaching and learning	Assessment methods of LO achievement ^{&}
AF_01-07	TK_01-07	Lecture	Written exam

* e.g. KHT_01 – module code as in Table in II.3 and II.4

[#] e.g. TK_01 – learning content symbol as in II.4

[&] Please include both formative (F) and summative (S) assessment

It is advisable to include assessment tasks (questions).

Assessment tasks include questions concerning topics presented above as the learning content.

Example of the basic task during practical classes is to conduct a proper legal qualification (basing on substantive criminal law provision) of an exact occurrence or to suggest an appropriate punishment for a given offence.

2. Student workload (ECTS credits)

Module title: Corporate Finance	
Activity types	Mean number of hours* spent on each activity type
Contact hours with the teacher as specified in the programme	Full-time studies: 30 hours of lecture Extramural studies: 15 (+15) hours of lecture
Total ECTS credits for the module	3 ECTS

* Class hours – 1 hour means 45 minutes

[#]Independent study – examples of activity types: (1) preparation for classes, (2) data analysis, (3) library-based work, (4) writing a class report, (5) exam preparation, etc.

3. Assessment criteria

Assessment criteria are as follows:

Knowledge the problems discussed at a lecture